



ELBERT COUNTY GOVERNMENT

REQUEST AND AUTHORIZATION FOR E-MAIL NOTIFICATION OF ALL OR LIMITED PUBLIC MEETINGS CONDUCTED BY THE ELBERT COUNTY BOARD OF COUNTY COMMISSIONERS

POLICY ON E-MAIL NOTIFICATION FOR PUBLIC MEETINGS

Pursuant to C.R.S. 24-6-402 (7), if a person requests notification of all meetings or specific public meetings of the Elbert County Board of County Commissioners (BOCC), the Clerk of the BOCC will exercise good faith and reasonable efforts to provide reasonable advance notification via e-mail, and will place such persons on a notification list for two years. Reasonable advance notification will be at least 24 hours in advance, but all notices are subject to revision and amendment as needed, and emergency meetings may be scheduled without notice.

Any persons requesting placement on the notification list must sign and date the Authorization Form provided below, designate the meetings for which notification is requested, and provide their e-mail address.

This notification list shall not apply to Employee Supervision Meetings.

AUTHORIZATION FOR E-MAIL NOTIFICATION

By completing and signing this form, I hereby request e-mail notification of meetings of the Elbert County Board of County Commissioners as follows:

_____ **all meetings**

_____ **meetings when the following specified policies will be discussed:**

By signing below, I authorize notification to be sent to my e-mail address provided below, for a period of two years from the date of signing. I agree that I am responsible for sending any change of e-mail address, or any request to terminate or renew notifications, to the Clerk of the

Board of County Commissioners. I acknowledge and agree that this requested e-mail notification is not the official notice of BOCC meetings, and that e-mail notification is not always reliable, and is subject to electronic failures and interruptions. I acknowledge and agree that I am responsible for all issues related to my own e-mail system, included but not limited to the proper operation, maintenance, care and control of that system.

E-mail Address

Printed Name

Signature

Date

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Dallas Schroeder Recorder, Elbert County, Co

